**Nursery Admissions 2025/26**

Our Nursery provision has an agreed capacity of 26 full time equivalent pupils.

We offer three types of place:

* Part time session one (15 hours):
  + Monday & Tuesday full days 9.00am – 3.30pm
  + Wednesday morning 9.00am – 12.00pm
* Part time session two (15 hours):
  + Wednesday afternoon 12.30pm – 3.30pm
  + Thursday & Friday full days 9.00am – 3.30pm
* Full time (30 hours):
  + Monday – Friday full days 9.00am – 3.30pm

There will be 6 part time places available in each teaching session, unless there is insufficient demand for part time places.

Children can start our Nursery in the September of the academic year that they have their 4th birthday.

For example, children joining Nursery in September 2025 will be born between 1st September 2021and 31st August 2022.

Parents/Carers should apply for a Nursery place by February of the year that their child starts Nursery in September.

For September 2025 admissions, the deadline for applications is **5pm on** **Friday 7th February 2025.** You can submit an application at any time after this date but there may not be places available (see waiting list below).

**Admission Policy**

Places will be offered in line with the School’s Admissions Policy: [**Click here**](https://www.churchfields-q1e.org.uk/data/dynamic/spaw/documents/Churchfields__Primary_School_admissions_policy_2023-24(1).docx)

**Waiting List**

Where the Nursery is oversubscribed, we will maintain a waiting list in criteria order on our school’s admissions policy, not by date of application.

If and when a place becomes available, it will be offered to the first child on the list. If the family refuse the place (e.g. they would like a full time place and a part-time is being offered) the child will remain on the waiting list and it will be offered to the next child on the list and so on.

**Admission to Churchfields Primary School**

Admission to the Nursery does not guarantee admission to Churchfields Primary School. A separate application must be made to your local authority for transfer from Nursery to Primary provision in the January before your child starts Reception in September.

**Funded Childcare**

All 3 and 4 year old children are entitled to 15 hours of funded term-time childcare.

Some working parents are able to claim an additional 15 hours of funded childcare. To check your eligibility and to receive a code, visit <https://www.childcarechoices.gov.uk/>

If parents/carers are not eligible for the funded additional 15 hours childcare, a top up fee of £85 per week is payable termly.

**Government Funded Places**

|  |  |  |
| --- | --- | --- |
| **Government Funded Place** | **Universal Entitlement (15 hours)**  **Part time** | **Extended Entitlement (30 hours)**  **Full time** |
| Churchfields Nursery sessions | Session One:  Monday & Tuesday 9.00am – 3.30pm  Wednesday 9.00am to 12.00pm  Or  Session Two:  Wednesday 12.30pm to 3.30pm Thursday & Friday 9.00am to 3.30pm | Monday to Friday  9.00am to 3:30pm  Free if you are eligible with a valid code, or a top up fee of £85 per week (payable in advance termly) |
| Intake | In the September of the academic year that they have their 4th birthday. | |

**Lunch fees for full time children**

For those children attending full time, a lunch club, where we provide lunchtime supervision in addition to the 30 hours we receive funding for, is provided at an additional cost of £5 per day, payable in advance termly.

**Wraparound Care**

Parents/carers can also use our Wraparound Care on site to extend the day further if they wish. Breakfast club runs from 7.45am to the start of day and the after school club runs from the end of day until 6pm.

More information on Wraparound Care fees, what is on offer and how to apply for a place can be found here: [**Click here**](https://www.churchfields-q1e.org.uk/for-our-parentscarers/breakfast-and-after-school-care/)

**Applying for a place**

Apply by completing and submitting a Churchfields Nursery Application Form by **5pm on Friday 7th February 2025.**

These can be returned to the school offices on hardcopy or by emailing to [**admin@churchfields.q1e.org.uk**](mailto:admin@churchfields.q1e.org.uk)